

Architectural Review Committee General Guidelines

ARC

Mission Statement

The mission of the Architectural Review Committee (ARC) is to oversee architectural changes within the Canterbury Subdivision, for the sole purpose of ensuring a uniform appearance as outlined in the Special Warranty Deed and to maintain a degree of quality, which will continue to increase the home values within Canterbury.

Application Process

All improvement applications are to be submitted to ARC a minimum of thirty-(30) days prior to the desired construction date and require ARC approval before a zoning permit may be issued to the homeowner by Liberty Township. Please submit the form on the next page, including your email address for correspondence purposes.

To apply, the Homeowner will need to send this form and one copy of the building-structure plans (and/or site plan) to: Canterbury ARC, via email to danneff01@gmail.com and jamesmoore2012@columbus.rr.com, or through mail to our ARC Lead, Dan Neff at 8380 Dunnbury Circle, Powell, OH 43065. Please Note: Mailing (Post Office) the information will add time to the process due to postal delays. Also, the application & associated documents become the property of ARC records and will not be returned.

Please include documents covering the following:

1. Architectural plans, showing all construction details
2. Color (ex. Sample, #, color, paint co.) & texture of building materials
3. Type and character of all windows, doors, and exterior lighting fixtures
4. Type and character of chimneys, and decorative walls, if applicable
5. Type and character of driveways and walkways, if applicable
6. Survey Plot Plan showing location and orientation of the structure, including setbacks, driveway locations, garage openings, and orientation of the structure to the topography.
7. Conformance to the grading and drainage plans, if applicable

ARC has thirty-(30) days to review the improvement project, but we try to process new applications within fifteen-(15) days. If more information or documents are needed, the homeowner will be notified, in which case, more than thirty-(30) days may be required. When the improvement is approved, a letter of approval will be sent to the Liberty Township Zoning Department.

ARC will not approve any homeowner's project, if the homeowner's association dues are not current.



Architectural Review Committee
Application Information

Date _____

Owner Name _____

Street Address _____

Lot Number _____

Description of Project _____

Contractor/Company Completing Project _____

Estimated Time for Construction _____

Telephone Number _____

Email Address _____

Please include this application form with your project's pertinent documents

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JJM May 2026